



Safety & Mission Assurance Office

New Employee Orientation

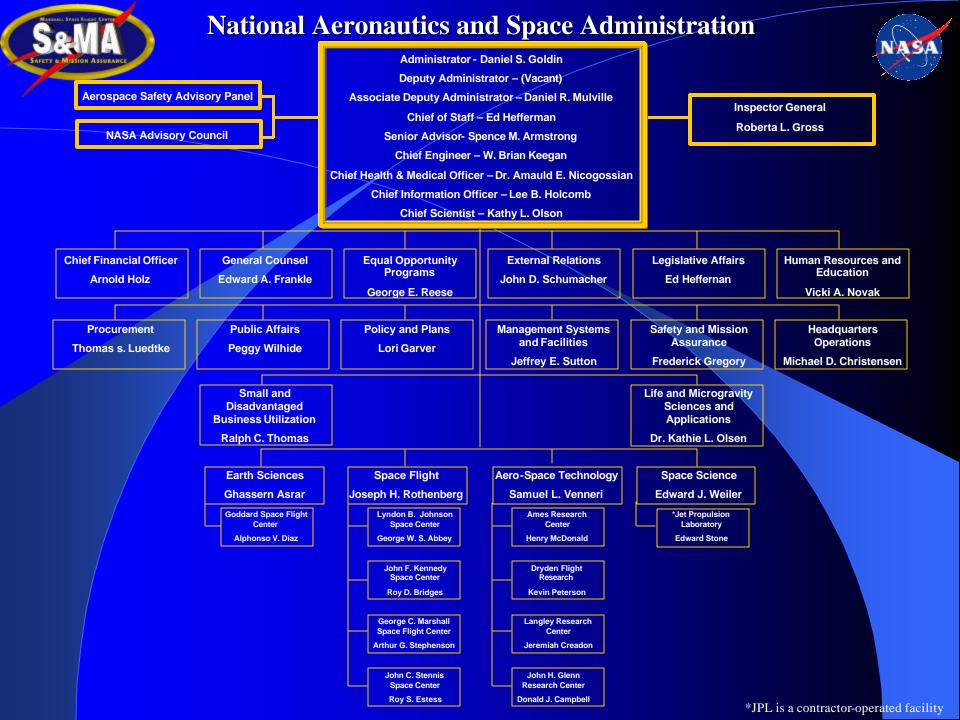
Amanda Goodson (256) 544-0043



S&MA New Employee Orientation Agenda



- NASA/MSFC Organization Charts
- MSFC S&MA Organization Chart
- S&MA Overview
- Risk Management
- S&MA Revitalization
- Radar
- Values





Office of Safety and Mission Assurance (Code Q)



Boards and Panels

Interagency Nuclear Safety Review Panel

Space Flight Safety Panel

International Space Station Independent Assessment Panel

Operations and Engineering Board

Associate Administrator

Frederick D. Gregory Susan C. Fenn (Secretary)

Deputy Associate Administrator

Dr. Michael A. Greenfield Theresia T. Wijdoogen (Secretary)

B. Corner

HEDS Independent Assurance (QA)

Henry Davis

S. Kilrain

Resources Management

D. Moore (Lead)

P. Boellner

L. Loewy

Trina (Correspondence)

R. Ray

G. Templeton

NASA Administrator

Aerospace Safety Advisory Panel (Q-1)

Suzanne E. Hilding Vickie Smith (Secretary)

S. Burch

Enterprise Safety and Mission Assurance Division (QE)

Dr. Peter J. Rutledge Juanita L. Sandin (Secretary)

M. Card S. Newman W. Hill R. Patrican P. Richardson P. Martin

M. Stamatelatos R. Mielec S. Wander R. Moyer G. White P. Napala

A. Whitnah

Safety and Risk Management Division (QS)

James D. Lloyd Sylvia E. Brookover (Secretary)

W. Frazier J. Lyver
W. Harkins J. Mullin
A. Lee E. Raynor
J. Lemke C. Smith
W. Loewy T. Whitmeyer

NASA Center S&MA Directors

Ames Research Center – W. Hall
Dryden Flight Research Center – V. Chacon
Goddard Space flight Center – C. S. Vanek
Jet Propulsion Laboratory – H. K. Detweiler
Kennedy Space Center – C. Fairey
Langley Research Center – H. T. Garrido
John Glenn Research Center – B. Wessel
Marshall Space Flight Center – A. H. Goodson
Stennis Space Center – J. L. Gasery



Marshall Space Flight Center (MSFC)





George C. Marshall Space Flight Center



A.G. Stephenson



J.W. Kennedy Deputy Director



S.P. Saucier Associate Associate Director Director for Policy and Review



Assistant Director and Chief Engineer for



Assistant to the Director for Space Optics















Office of Chief





J.C. Alexander (Act.) Deputy/Finance



Office of Chief Counsel



W.A. Hicks Chief Counsel



Equal Opportunity



C.H. Scales Director



A.A. McCool Manager





Space Transportation Directorate



J.L. Rogacki Director



Science Directorate





Flight Projects Directorate



N.J. Davis Director



Engineering Directorate



J.W. Kilpatrick Director



Vacant Deputy Director

Center Operations Directorate





Customer & Employee Relations Directorate



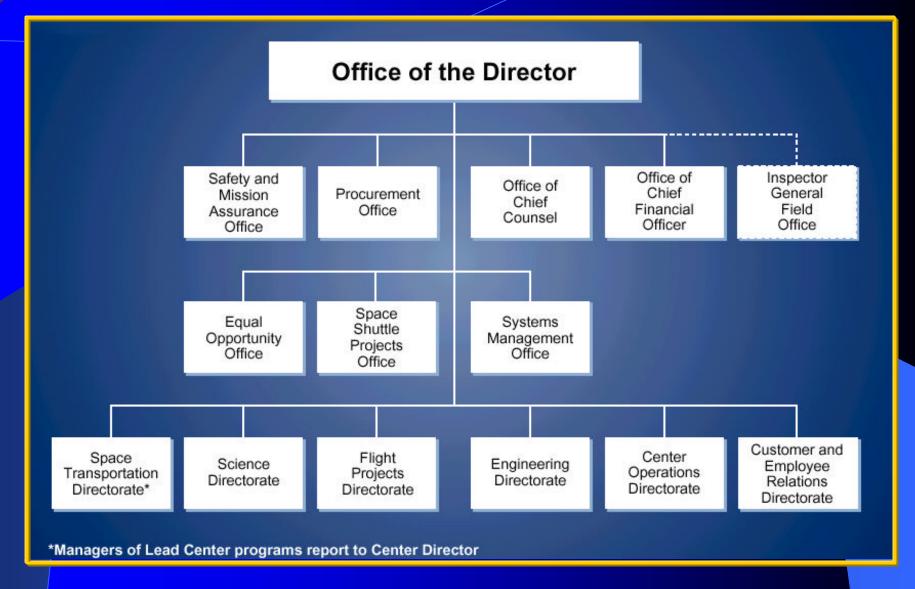
T.H. Washington Director





Marshall Space Flight Center (MSFC)







TL

TL



AST

AST

AST

AST

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AST

Safety & Mission Assurance Office - QS01

A.H. Goodson Director Supv. AST ESA D.A. Yell

J.M. Ellis Supv. AST Dep. Director

MSA R.C. Grant S.N. Weathers

Tech. Asst. C.M. Chesser AST Tech. Asst. J.E. Hatfield **AST**

Systems Safety & Reliability & Quality Assurance Department – QS10

A.H. Goodson (Acting) Supv. AST Manager Dep. Mgr. T.J. Hamm Supv. AST MSA C.S. McDaniel TL S.R. Blair

T.M. Christopher D.D. Hill L.G. Lang R.A. Selvage

TL

TL

B.W. Wiggins S.M. Strickland AST J.B. Collins AST G.S. Mitchell T.L. Jones AST P.L. Moore-Hartley AST

C.V. Scheuplein Vacant AST J.L. Beasley AST

AST

SRR.

M.J. Galuska B.T. Robinson 3 Vacancies

Mission Assurance Department – **OS20**

Manager D.J. Spacek Supv. AST Tech. Asst. A.L. Clark AST MSA L.R. Houston

AST

Space Vehicles Assurance Group - QS21

Group Ldr. MSA Vacancy T.A. Lollar Vacant AST R.M. Patrick AST K.L. Daniel R.W. Johnson, Jr L.A. Krevnus AST R.P. Rains C.C. Shepard V.L. Strickland AST N.E. Trentham AST AST M.R. Whitley Vacancy ASTTL AST A.V. Daniels AST F.H. Kroeger (KSC) AST AST J.T. Hawkins (MAF) R. Mallikarjunan (MAF) AST J.D. Moore (MAF) C.T. Reinecke (MAF) AST SRR. A.M. Wilson AST T.W. Hartline AST A. Alvarado (WPB) SRR. D.H. Haislip (WPB) A.J. Morales (RKDN) R.L. Strickland SRR. R.A. Williams (RKDN) D.J. Mullane D.B. Bateman (TC) AST J. Ito (TC)

L.J. Nemecek (TC)

F.E. Anthony (KSC)

R.R. Osterblum (KSC)

A.D. Walker

T.S. Reed

R.H. Tucker

C.E. Hill (KSC)

AST

AST

AST

AST

AST

AST

Space Cargo Assurance Group - OS22

Group Ldr.	Vacancy	A:
MSA	V. Washington (Term)	
TL	Vacant	A!
	J. Anderson	A!
	H.W. Dean	A!
	C.A. Ise	A!
	P.W. Johnson	A!
	A.K. Layne	A!
	J.C. Pierce	A!
	D.J. Vermillion	A!
	Vacancy	A!
TL	C.K. Cowart	A!
	S.D. Bernier	A!
	C.C. Delano	AS
	M.J. Kim	AS
	A.M. Nowlin	AS
	Vacancy	AS

Industrial Safety Department – **OS30**

J.M. Ellis (Acting) Manager AST MSA J.P. Holmes D.S. Davis AST A.E. Black K. French AST A.J. Eidson AST V.P. Kulpa AST Vacant J.R. Cobb J.L. Hill P.A. Nash

J.W. Milburn

L.K. Raby

2 Vacancies

Independent Assessment & Integration Department – QS40

Manager J.M. Ellis (Acting) MSA B.A. Kelso Tech. Asst. R.C. Mize Tech. Asst. F.M. Safie Vacant TL L.H. Hediger F.L. Hepburn D.L. Miller K.B. Warner J.D. Whirley W.K. Woods TL **Judy Guin** E.D. Grady J.M. Hall D.C. Hill

C.A. Loveday

D.G. Miller

2 Vacancies





Safety & Mission Assurance Office

Director: A.H. GoodsonDep. Dir: J.M. Ellis

QS30

QS01

QS10

System Safety, Reliability & Quality Assurance Dept.

- System Safety
- Reliability
- Quality Engineering
- Risk Management Process/Trg
- Reliability and Risk Assessment
- Software Quality
- Inspections/Testing/Audits
- FMEA/CIL
- HA. FTA. PRA
- Limited Life
- Pyrotechnics
- Configuration Management
- Flight Certification/Verification

Mission Assurance Dept.

OS20

For Shuttle, X-Vehicles, Payloads, and Science

- System Safety
- Risk Management Implementation
- CoFR/PAR
- RMO
- In-House Manufacturing/Test
- Out-of-Family Assessments
- DD250 Acceptance
- NSRS
- Test Activities
- DCMA CAS
- Hazard Analysis
- Hardware Qualification
- Problem Reporting/Audits and Surveys

Industrial Safety
Dept.

- Mishap Reporting
- VPP
- SHE
- GIDEP/ALERTS
- SCRS
- Lessons Learned
- PEP
- OSHA Inspections/Compliance
- Cranes
- · Lockout/Tagout
- Calibration
- Safety Communication/ Awareness
- Certification
- Contractor Assessments

QS40

Independent Assessment & Integration Dept.

- ISO 9000
- Info Sys (i.e. Radar, Action Tracking)
- AOA & PV Interface
- PRACA System
- Budge/Workforce
- Personnel/Administration
- COTR
- Audits (i.e. BOA, NEQA)
- HEDS IA
- Internal S&MA Assessments
- Special Projects
- Workman's Compensation
- Travel
- Awards
- Logistics
- Continuous Improvement





What S&MA does for MSFC projects



Develop & define S&MA requirements, allocate & plan resources, perform trade studies



Prototype

Preliminary Hazard Analysis,
Failure Modes & Effects Analysis
(FMEA), and System
Requirements Review (SRR)

Design, Development, & Qualification

Hazard Analysis, FMEA, Critical Items List (CIL), PDR, CDR, Limited Life Items (LLI), Quality inspections, ALERTs, Problem Reporting/Corrective Actions, Test Monitoring, Probabilistic Risk Assessment, Verification, Independent Assessment, Audits, MRB, Manufacturing surveillance



Pre-launch assessment reviews (PAR), Flight Readiness Reviews (FRR), Certification of Flight Readiness (CoFR), Configuration Audits



KSC MMT Support HOSC Console Support Contingency Teams



Payload and ISS operations console support



Data analysis, hardware evaluation







What S&MA does for the Center



Industrial Safety Program

Facility & test safety, training & safety Awareness, ASI & VPP initiatives, OSHA compliance, job hazards analysis, safety reporting systems, emergency preparedness, mishap investigation & record keeping, Lessons Learned System, SHE Committees, personnel safety certifications, critical lift monitoring, program critical hardware moves, Explosives safety, Workers Compensation



Risk Management

PRACA and ALERT coordination, RM training & awareness, risk analyses, RM plan development, Guidance, and assistance



ISO 9000

Center lead organization, Manage & perform internal Audits, coordinate and participate in external audits



Space Flight Awareness

Center administration



Independent Assessment

Assessment audits for ISS and SSP



MSFC Payload Readiness Review Board

Senior management review of all payloads.





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RISK MANAGEMENT

- Safety, cost, schedule and performance risks must be managed
- NASA Policy Guideline 7120.5A, "NASA Program/Project Management Processes and Requirements," requires risk management planning and implementation beginning in the formulation phase and continuing throughout the life cycle
- Most current practice in risk management tends to be ad hoc; and often the process is weakly structured
- The Safety and Mission Assurance community has taken a leadership role as risk management consultants to program/project managers
- A Risk Management Plan is required (tailored)





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RISK MANAGEMENT

- Risk Management (RM) is one of the seven major themes of the new NPG 7120.5A
- This emphasis on RM can mean better program/project (P/P) management by mitigating problems which have been foreseen as risks
- New NASA FAR Supplement requires RM in acquisition (RBAM)
- RM can help managers bring projects in safely and on or under cost and schedule - better, faster, cheaper, and safer





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RISK **MANAGEMENT**

WHAT IS RISK?

- RISK is the probability (expressed qualitatively or quantitatively) that a program or project will experience undesired consequences in the following areas:
- a. Performance
- b. Technology
- c. Safety
- d. Cost
- e. Schedule





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RISK MANAGEMENT

WHAT IS RISK MANAGEMENT?

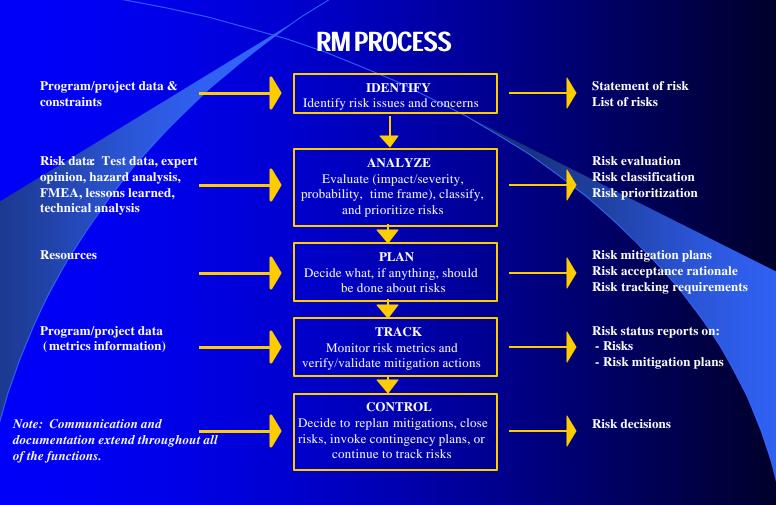
- RM, through its organized and systematic decision-making process, efficiently identifies risks, assesses their impact, and effectively reduces or eliminates them
- RM is a critical aspect of management and is key to achieving program/project goals
- RM begins in the formulation phase with development of a plan and continues throughout the product/project life cycle through the disposition and tracking of risks





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RISK MANAGEMENT







National Aeronautics and Space Administration Safety and Mission Assurance Office **Marshall Space Flight Center**

RISK MANAGEMENT METHODS **AND TOOLS**

Control

Risk Management Plan A Risk Management Plan documents how risks will be managed on a project: the process, activities, milestones, and responsibilities

associated with risk management. It is a subset of the project plan and is written before the project begins.

- Cause and Effect Analysis
- Closing a Risk
- Cost-Benefit Analysis
- List ReductionMitigation Status Report
- Multivoting
- PERT Chart
- Problem-Solving Planning
- Risk Information Sheet
- Spreadsheet Risk Tracking
- Stoplight Chart
- Project Metrics

Control

Identify

- Baseline Identification and Analysis
- Brainstorming
- Periodic Risk Reporting
- Project Profile Questions
- Risk Form
- Risk Information Sheet
- Short TBQ
- Taxonomy-Based Questionnaire (TBQ)
- TBQ Interviews
- Voluntary Reporting
- Project Metrics
- FMEA
- FTA

Track

- Bar GraphMitigation Status Report
- Risk Information Sheet
- Spreadsheet Risk Tracking
- Stoplight Chart
- Time Correlation Chart
- Time Graph
- Project Metrics
- SPC
- Action Item List Plan
- Baseline Planning
- Planning Decision Flowchart
- Planning Worksheet
- Problem-Solving Planning
 - Affinity Grouping
- Brainstorming
- Cause and Effect Analysis
- Cost-Benefit Analysis
- Gantt Charts
- Goal-Question-Measure
- Interrelationship Digraph
- List Reduction - Multivoting
- PERT ChartWork Breakdown StructureRisk Information Sheet
- WCA

Analyze

- Affinity Grouping
 - Bar Graph
 - Baseline Identification and Analysis
 - Binary Attribute Evaluation
 - Comparison Risk Ranking
 - Multivotina
 - Pareto Top N
 - Potential Top N
 - Risk Form
 - Risk Information Sheet
 - Taxonomy Classification
 - Top 5
 - Tri-level Attribute Evaluation
 - FMEA
 - FTA





Objectives of S&MA Revitalization

- Provide an appropriate level of visibility for MSFC Industrial Safety Program
- Streamline S&MA project-service organizations for greater resource flexibility and improved management efficiency.
- Improve S&MA technical depth over time by establishing an organization for discipline experts in quality assurance, systems safety, risk management, and reliability.
- Incorporate an S&MA integration function to establish performance metrics, improve customer service, and increase the efficiency of the S&MA office.
- Create a platform for excellence by developing a plan for strategic leadership that incorporates MSFC values and the goals of our customers.
- Develop and adopt a path to excellence, based in MSFC values and leadership.





Elements of S&MA Revitalization

- Revitalization Plan includes three major elements:
 - Reorganization
 - Strategic Plan
 - Additional Resources

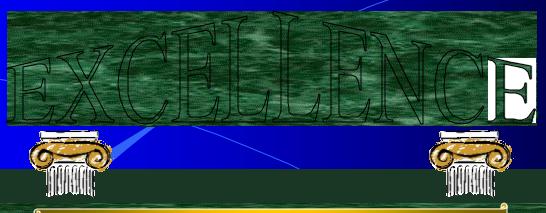
No single element can produce the results our stakeholders require!



- Shortage of personnel a major issue
 Validated in stakeholder interviews, Red Team analysis, EMS session, and
 CWC process.
- New leadership model essential Improved communication, integration, management, and metrics.
- Technical depth will require time
 Requires personnel development and an improved understanding of
 customer needs.







Leadership

Service

Employ
World-class
people,
products
and
processes

Work smarter Coaching &

Mentoring

Develop new leaders. Make the

Make the best possible use of the resources we have.

Technical Depth

Build stronger partnerships with our customers.

Shift
emphasis
from paper
to products

Strategy

Align goals with customer objectives.

Emphasize Strategic thinking. Influence

Think
Win-Win

Assume
an Advisor
vs.
an Enforcer
role

Marshall Values

People Customers Excellence Teamwork Innovation



S&MA New Employee Orientation Management Expectations Matrix



Defines expectations of new S&MA managers based on MSFC core values

				MSFC Core Values		
		People	Customers	Excellence	Teamwork	Innovation
		Exceptional degree of creditality with customers, management, peers, and employees. Response positively and professionally to all inferestions.	Adept of finding solutions that satisfy customer needs without sentituting organizational goods. Demonstrates "Wir Will" Midding in sustance relations.	Maintains a personal and professional philosophy consistent with organizational goals and the highest efficial standards.	Exhibits a stong commitment to the exvelopment of a world-deex workforce. Assures appropriate development apportunities are made available to all employees.	Genocutrates commitment to being a change- agest for legrowing the way we do business.
e"	ior	Demonstrates exceptional writing, presentation, to Del, and itsidesing saids in all states often indexentations.	All customer interactions are handled with the highest degree of professionation, your under adverse structurationes. Excellent regulation with all statisholders.	Consistently waves to set the best possible example of positive and effective leadership for employees and status-olders.	Highly effective at developing clear goals, aligned with both strategic objectives and departmental functions. Able to align others behind organizational goals.	Alleys at targeting and implementing changes within their agrees of influence to improve departmental performence.
to Excellence	Super	All communications demonstrate the highest level of personal and professional integrity. Buys what is meert and means what is said. In honest and tactoright, and always respectful. Make the talk.	is sought out as a trested advisor, by both customers and employees.	Extends the highest degree of business occurres, professionalisms, and alignment with SERIA strategic posits.	Demonstrates a consistent to providing the necessary tools and resources and to estimit the team to perform at the highest possible level.	Provides focus for enginees and acts as an advocate for the organization during times of great change.
		Visitity involved in safety activities, providing treasurgital safety metrics and locentiess, and being personally accountable for safety inseles.	Facilitates customers and employees in developing mutually-satisfying interiorsaligis.	Takes personal responsibility for organizational performance by positioning class goes, obequeta resources and tools, and resatingful performance metrics.	Demonstrates exceptional skill in recognizing personal attenging and limitations and realching the right person with the right job. Communicates and advises effectively without raison-managing.	Demonstration a commitment to innevation and creativity by being flexible, adeptive, and by creating an environment where employees may salely discuss abortcontegs of the status que.
"Turn		to personally and actively involved in assuring a safe verifyince and vortex to trailed employee support of safety initiatives.	Consistently seeks ways to provide customer assistaction without secrificing organizational goals.	Demonstrates a strong dealer for personal and professional excellence and growth and seeks to develop others.	Serves as management couch for team activities, as learn advocate to customers and electroders, and as management advisor and menter to team remisters.	Is able to gain the resources and support required to effectively implement change.
Ì	Outstanding	Accept personal responsibility for establishing appropriate and effective suchambers for communicating with attainabilities. Challes an environment that fosters construction on thousand the fosters construction. Prospends to issues raised by all stakehorders.	Takes a visitisk role in establishing communication and freeback mechanisms for cashoners.	Cercontrates the stilling to get image done regardless of sciental circumstances. Performs at a consistentity superior level, even under pressure.		Demonstration on independ in effectively using information, date, and existing to identify or opportunities for change and exhibits the ability is effectively manage the change process.
		Infaractions with others consistently demonstrate an ability in understand and balance stakeholder seeds.	Effectively draws on the experience of SERA discipline experts to address customer requests and concerns.	Demonstrates a passionate interest in and optifieds for perferning their work.	Adds significance and focus to learn goals and activities.	Connectivities forward Penting through siniste involvement in developing pro-active solutions to departmental problems.
	ą	Accepts personal responsibility for meeting established safety objectives.	Takes personal responsibility for gethering continuous feedback.	East less diplomacy in interactions with others: thinks before acting, speaking.	Accepts personal responsibility for team performance.	Empowers employees to think proactively and encourages positive change.
	Good	Constitute vity demonstrates a desire to understand and balance stakeholder needs.	Demonstrates an understanding of costoner concerns.	Demonstrates an excellent working knowledge of transversity principles.	Serves as an example of teamwork and cooperation.	Demonstrates an understanding of the change process.
ents	Very	Communications demonstrate horsesty, tact, and insight. Communications are relevant, concise, and clean	Consumerates regularly with customers.	Execuses restrict in interactions with others: thinks before octing, speaking	Adde significance and focus to issue activities.	Constantly quarties the status que while continuing to support organizational goals.
Basic Requirements		Understands and supports MSPC safety quals. Assures safety enedlings and wall-through are half and that appropriate corrective actions are taken in a timely number.	Demonstrates an approciation for both continuer needs and \$858A objectives in all customer interactions.	Demonstrates self-confidence, sold work ethics, and an oblify to understand and work effectively with others.	Descentiates the willingness and addity to work as a team member, as well as a leader, when necessary.	between as a positive example during trees of change.
Re	po	Demonstrates basic proficiency in writing, verbal, listening, and presentation skills.	Demonstrates a strong destro to contribute, both to the SSMA organization and to our customers.	Continuety strives to develop, both personally and professionally and exhibits a professional and personal integrity.	Indisences through readership, rather than authority.	Demonstrates a commitment to making a difference.
Basic	Co	Reutinely communicates with CSS1 regarding off- position entitles, status, and which trause of success to surgeoners. Holding in grider safet systematic magnitudes. Communication continuity with other status olders.	Demonstrates responsiveness to collising responsits.	Demonstrates a willingness to support QS support VS	Demonstrates a higher level of concern with responsibilities than with authority.	Sees problems as apportunities.
1	H					





Management Expectations Matrix

Expectations for 'Superior' Performance - Managers

People	Customers	Excellence	Teamwork	Innovation
Exceptional degree of credibility with customers, management, peers, and employees. Responds positively and professionally in all interactions.	Adept at finding solutions that satisfy customer needs without sacrificing organizational goals. Demonstrates "Win-Win" thinking in customer relations.	Maintains a personal and professional philosophy consistent with organizational goals and the highest ethical standards.	Exhibits a strong commitment to the development of a world-class workforce. Assures appropriate development opportunities are made available to all employees.	Demonstrates commitment to being a change-agent for improving the way we do business.
Demonstrates exceptional writing, presentation, verbal, and listening skills in all stakeholder interactions.	All customer interactions are handled with the highest degree of professionalism, even under adverse circumstances. Excellent reputation with all stakeholders.	Consistently strives to set the best possible example of positive and effective leadership for employees and stakeholders.	Highly effective at developing clear goals, aligned with both strategic objectives and departmental functions. Able to align others behind organizational goals.	Adept at targeting and implementing changes within their sphere of influence to improve departmental performance.
Visibly involved in safety activities, providing meaningful safety metrics and incentives, and being personally accountable for safety issues.	Is sought out as a trusted advisor, by both customers and employees.	Exhibits the highest degree of business acumen, professionalism, and alignment with S&MA strategic goals.	Demonstrates a commitment to providing the necessary tools and resources and to assist the team to perform at the highest possible level.	Provides focus for employees and acts as an advocate for the organization during times of great change.
Visibly involved in safety activities, providing meaningful safety metrics and incentives, and being personally accountable for safety issues.	Facilitates customers and employees in developing mutually-satisfying relationships.	Takes personal responsibility for organizational performance by providing clear goals, adequate resources and tools, and meaningful performance metrics.	Maintains a personal and professional philosophy consistent with organizational goals and the highest ethical standards.	Demonstrates a commitment to innovation and creativity by being flexible, adaptive, and by creating an environment where employees may safely discuss shortcomings of the status quo.



S&MA New Employee Orientation Management Support Assistants (MSA) Expectations



Our MSA's are recognized as an integral part of our organization.

They, too, use the Marshall Values as the foundation of their service with NASA.

Customers

- They are Flexible and Honest
- They communicate Friendliness
- They can handle Multi-Tasks
- They take *Ownership*
- They are *Conscientious*

Teamwork

- They Work Together well
- They are recognized as *Team Players*
- They keep their organization On Track
- They are the Bridge Between Other Organizations
- They have Positive Attitudes

People

- They have *People Skills*
- They are Listeners
- They can handle Multi-Tasks
- They are Considerate
- They are Communicators

Excellence

- They produce *Quality Work*
- They are *Professional*
- They take *Initiatives*
- They are Organized
- They exceed 100% Effort

Innovation

- They seek out *Challenges*
- They Anticipate Changes
- They seek Improvement
- They work to Make Things Happen



S&MA New Employee Orientation S&MA Products Matrix



			Pro	oject F	Plan	S8	MA P	lan	Risk	Mgt.	Plan	Haza	rd An	alysis		FTA			FMEA	4		PRA	
PROJECT	POC	ORG	not required	complete	in work	not required	complete	In work	not required	complete	in work												
Biotechnology Carriers (BIC) includes STES, TES, DCAM, PCAM, and VDA	Kim	QS30			X 01/01			X 03/01			X 03/01		x				X 03/01	x			x		
BUNDLE	Bernier	QS30			X 01/01			X 03/01			X 03/01			X 03/01			TBD 01/01			TBD 01/01			TBD 01/01
css	Bernier	QS30			X 03/01			X 05/01			X 05/01			X 05/01			TBD 03/01			TBD 03/01			TBD 03/01
DCPCG	Kim	QS30		х	1			X 01/01			X 04/01			X 04/01			X 04/01	х			х		
Delta L	Kim	QS30		х				X 05/01			X 05/01			X 05/01	х			х			х		
ECLSS/OGS	Anderson	QS30		х			X			х			х				TBD 06/01		х		х		
ECLSS/VCD-FE	Anderson	QS30		Х			Х			Х			Х		Х			Х			Х		
ECLSS/WRS	Anderson	QS30		х			Х			х			х		Wh.		TBD 06/01		х		х		
EDSE	Bernier	QS30			X 02/01			X 04/01			X 04/01			X 04/01			TBD 04/01			TBD 04/01			TBD 04/01
EGN	Kim	QS30		X				X 04/01		X			х		X			х			x		
ET	Gladwin	QS20		Х			Х			Х			Х			Х			X			Х	
Express Pallet	Layne	QS30		х			X				X 02/01		х				X 03/01		х		x		
Express Rack	Layne	QS30		х			х			х			х				X 03/01		х		х		



S&MA New Employee Orientation "Radar"



Activities

POC		ACTIVITY	<u>QS01</u>	QS10	QS20	QS30	S&MA SUPPORT CONTRACTORS
Q S 0 1	<u>Ellis</u>	S&MACOTR	YELLOW 1	GREEN	GREEN	GREEN	GREEN
Q S 0 1	Goodson	Safety Audits/Walk Throughs	GREEN	GREEN	GREEN	GREEN	GREEN
QS01	<u>Grady</u>	CAITS	GREEN	GREEN	GREEN	GREEN	GREEN
QS01	Guin	Budget / Workforce (CWC'S)	GREEN / <u>WC 1</u>	GREEN	GREEN	GREEN	GREEN
Q S 0 1	Hall	Logistics	GREEN / WC 1	GREEN	GREEN	GREEN	GREEN
Q S Ø 1	Hall	Travel	GREEN	GREEN	GREEN	GREEN	GREEN

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	Q S 2 0/	Adams	Shuttle Integration	URL	GREEN / WC 1	GREEN	GREEN	YELLOW 1	GREEN	GREEN		
	Q S <mark>/2 0</mark>	Daniel	ISTAR	URL	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN		
'	Q <mark>S 2 0</mark>	Gladwin	ЕТ	URL	YELLOW 2	GREEN	GREEN	GREEN	GREEN	GREEN		
	Q S 2 0	Hartline	S S M E	URL	YELLOW 1	GREEN	GREEN	GREEN / WC 1	GREEN	GREEN		
	QS20	Kreynus	CRV	URL	GREEN	GREEN / WC 1	GREEN	GREEN	GREEN	GREEN		
	Q S 2 0	Kreynus	X-38	URL	YELLOW 1	YELLOW 1	GREEN	GREEN	GREEN	GREEN		

SAMPLE Activities and Projects Matrices





In S&MA We Create our Future by..... Keeping our Core Values in Focus and

Always Striving for

Excellence

Understanding our Customers'
Needs

Embracing
Teamwork
& Partnering

Selecting & Training our People

Safety

& Mission Success are our Top Priorities

Providing an environment for Innovation & creativity

Establishing a Mindset, Attitude, and Culture for Excellence